



RecTec Industries' Green Methods

1. **Distribute only for environmentally friendly manufacturers**
2. **Turn off lights when not in use and use energy saver light bulbs**
3. **Use energy saving computers, monitors and printers**
4. **Review documents online rather than keep printing copies for circulation**
5. **Keep reusable mugs and dishware around the office**
6. **Carpool to trade shows and meetings**
7. **Supporter of Forest Stewardship Council (FSC)**
8. **Recycle all paper, plastics, cardboard, toner and ink cartridges**
9. **Use "Print Preview" feature rather than printing several draft copies**
10. **Buy printer paper and supplies made with recycled content**



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